



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

04 Nov 2024

DIVISION MEMORANDUM
OSDS-2024-146

NATIONAL ID REGISTRATION AND ePhilID ISSUANCE
IN SELECT PUBLIC SCHOOLS

To: Assistant Schools Division Superintendent
Public Schools District Supervisors Concerned
Public Elementary and Secondary School Heads Concerned

1. With reference to the letter from the Philippine Statistics Authority – Sarangani Provincial Statistical Office dated October 16, 2024, a **National ID Registration and ePhilID issuance** will be conducted in select schools of this Division. The initiative will run from November 5, 2024 to November 11, 2024.
2. School Heads of the identified public elementary and secondary schools are directed to accommodate the representatives from the PSA Sarangani and provide necessary assistance. See the enclosed communication for more details.
3. For inquiries, contact Irma May G. Dinasas at 09122029138.
4. For the information, guidance, and appropriate action of all concerned.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
PROGRAMS

IMGD/OSDS-ASS/MLA – national id registration and ephilid issuance in select public schools
1240/04 November 2024



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
SARANGANI Provincial Statistical Office



Reference No. 24R1280-12586

16 October 2024

RUTH L. ESTACIO PHD, CESO V

Schools Division Superintendent
Department of Education - Sarangani
Capitol Compound, Alabel
Sarangani Province 9501



SUBJECT: Request to allow the Philippine Identification System (PhilSys) to conduct the National ID School Registration and ePhilID Issuance in schools under the Division of Sarangani Province

Dear Division Superintendent Estacio:

Greetings from the Philippine Statistics Authority (PSA) Sarangani Provincial Statistical Office!

The Philippine Identification System (PhilSys) is a flagship program of the government which aims to establish a single National Identification System for citizens and resident aliens in the Republic of the Philippines. As the main implementing agency, the Philippine Statistics Authority is committed to register 92 million Filipinos in PhilSys by the end of December 2024.

Presently, we are conducting the Step 2 Registration by establishing registration centers in our Provincial Fixed Registration Center and conducting mobile registration in certain barangays of General Santos City and Sarangani Province to accommodate registrants that are built for the validation of the supporting documents and capturing of biometric data.

Further, we will be facilitating the issuance of ePhilID to your students and personnel. The printing of digital PhilID or ePhilID is part of the proactive strategy of the Philippine Identification System (PhilSys), true to its purpose as a digital ID system, allowing registrants to immediately enjoy the benefits of being registered to PhilSys with the same validity and functionality as the physical PhilID cards.

As we aspire to fully saturate General Santos City for the National ID, we would like to take this opportunity of face-to-face classes to request your good office in helping us reach our services by allowing us in the deployment of the PhilSys-Sarangani registration team in schools under the Division of Sarangani Province to fully maximize the registration of your staff, teachers, and students.

Should you have any questions, kindly contact us at (083) 552-2502 or email us through psasargen@gmail.com.

We look forward to your positive response on this matter. Thank you very much for your time and consideration. Best regards!

Respectfully,

ISMAEL B. RAMOS, JR.
Chief Statistical Specialist
Sarangani Provincial Statistical Office

RNB/RZS

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approved
o/s Zrmer
memo
disseminate



EJ Yomon Bldg. Santiago Blvd., Lagao, Gen. Santos City 9500
Telephone: (083) 552-2502 Website: www.psa.gov.ph
E-mail: psasargen@gmail.com



Here is the list of supporting documents for PhilSys Step 2 Registration:

For 5 years old and above:

1. Primary Documents

- a. PSA-issued Certificate of Live Birth AND One (1) government-issued identification document;
- b. DFA-issue Philippine Passport or ePassport;
- c. GSIS or SSS-issued Multipurpose Identification (UMID);
- d. Land Transportation (LTO)-issued Student's License Permit or Non-Professional/Professional Driver's License.

2. Secondary Documents

- a. PSA/NSO-issued Certificate of Live Birth with Birth Reference Number (BrN);
- b. LCRO-issued Report of Birth;
- c. PSA-issued Report of Birth
- d. PSA-issued Certificate of Foundling
- e. Integrated Bar of the Philippines (IBP) ID
- f. Professional Regulatory Commission (PRC) ID
- g. Seaman's Book
- h. Overseas Workers Welfare Administration (OWWA) ID
- i. Senior Citizen's ID
- j. SSS ID
- k. Pantawid Pamilyang Pilipino Program (4Ps) ID
- l. License to Own or Possess Firearms (LTOPF) ID
- m. NBI Clearance
- n. Police Clearance ID
- o. Solo Parent's ID
- p. PWD ID
- q. Voter's ID
- r. Postal ID
- s. Taxpayer Identification Number (TIN) ID
- t. PhilHealth ID
- u. Philippine Retirement Authority (PRA)-issued Special Resident Retiree's Visa (SRRV)
- v. National ID from other countries
- w. Residence ID from other countries

Note: Accepted secondary supporting documents with front-facing photograph, signature/Thumbmark, Full Name, Permanent Address, Date of Birth:

- Employee ID
- School ID
- Barangay Clearance | Barangay Certificate
- Barangay ID
- City/Municipal ID





Republic of the Philippines

PHILIPPINE STATISTICS AUTHORITY

SARANGANI Provincial Statistical Office



For children (4 years old and below):

1. At least one (1) identification document of the registrant.

List of Acceptable Documents

1. Certificate of Live Birth - issued by the Philippine Statistics Authority (PSA)
2. Report of Birth - issued by the Philippine Statistics Authority (PSA) or Philippine Foreign Service Post (PFSP)
3. Certificate of Foundling - issued by the Philippine Statistics Authority (PSA)
4. Certificate of Foundling or Certificate of Live Birth of Person with No Known Parent/s - issued by the Philippine Statistics Authority (PSA)
5. Municipal Form No. 102 - issued by the Local/Municipal Civil Registrar
6. Philippine Passport or ePassport - issued by the Department of Foreign Affairs (DFA), or;

Any document showing the:

- (1) full name of the child
- (2) date of birth
- (3) place of birth
- (4) full name of the mother, and;
- (5) full name of the father if acknowledged shall be accepted as Alternative/Additional documents

2. National ID/ePhilID/Digital ID of the Parent or Guardian.





REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

SARANGANI PROVINCIAL STATISTICAL OFFICE

Province : SARANGANI
Deployment Date : November 05- 29, 2024

Step 2 Registration and ePhilID issuance		
DATE	LOCATION	REGISTRATION KIT OPERATOR
11/5/2024	Malandag Elementary School	Riza Banuelos Pacaña
11/6/2024	Malandag Elementary School	Riza Banuelos Pacaña
11/7/2024	Malandag National High School	Riza Banuelos Pacaña
11/8/2024	Pulatana Integrated School (Elem.)	Riza Banuelos Pacaña
11/11/2024	Pulatana Integrated School (High School)	Riza Banuelos Pacaña
11/12/2024	Upper Lamcanal Elementary School	Riza Banuelos Pacaña
11/13/2024	Lower Lamcanal Elementary School	Riza Banuelos Pacaña
11/14/2024	Dakok Integrated School (Elementary)	Riza Banuelos Pacaña
11/15/2024	Dakok Integrated School (High School)/ Malungon National High School	Riza Banuelos Pacaña
11/18/2024	Malalag Cogon Elementary School	Riza Banuelos Pacaña
11/19/2024	Malalag National High School	Riza Banuelos Pacaña
11/20/2024	Kawayan Elementary School	Riza Banuelos Pacaña
11/21/2024	Banate National High School	Riza Banuelos Pacaña
11/22/2024	Banate Elementary School	Riza Banuelos Pacaña
11/25/2024	J.P Laurel Integrated School	Riza Banuelos Pacaña
11/26/2024	Malungon Elementary School & Malungon National High School	Yasser M. Samama
11/27/2024	Mateo Elementary School	Yasser M. Samama
11/28/2024	Vicente B. Oliverio Sr. Elementary School	Yasser M. Samama
11/29/2024	Lamlifew IP Integrated School	Yasser M. Samama