



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

04 Nov 2024

DIVISION MEMORANDUM

CID-2024-447

ORIENTATION ON PROFESSIONAL DEVELOPMENT PROGRAM DESIGNS
AND PRC-CPD ACCREDITATION FOR MALAPATAN DISTRICTS 1 AND 2

To: Assistant Schools Division Superintendent
Public Schools District Supervisors Concerned
Public Elementary and Secondary School Heads Concerned

1. Please be informed that the Malapatan Districts 1 and 2 will conduct an **Orientation for Professional Development Program Designs and PRC-CPD Accreditation** on November 6, 2024, 8:00 A.M., at JM's Beach Resort, Brgy. Tuyan, Malapatan, Sarangani Province.
2. The activity aims to:
 - a. present and familiarize participants with the Professional Development Program Designs and Learning Resource Materials' Quality Standards;
 - b. present Monitoring and Evaluation Plan using the Kirkpatrick Training Evaluation Model;
 - c. orient the participants on the process of online validation of professional development proposals;
 - d. present requirements and procedures for PRC accreditation on professional development programs.
3. Enclosed are the activity matrix and list of participants for easy reference.
4. There will be a registration fee amounting to P700.00 which shall cover the venue rental fee, meals, am and pm snacks, supplies of the participants, and other incidental expenses chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. For inquiries, contact Glenda L. Elem at 09268801852.
6. Immediate dissemination of this Memorandum is desired.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated



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SCHOOLS DIVISION OF SARANGANI

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

**BUREAUS AND OFFICES
ORIENTATIONS**

GLE/CID-DISS/MLA – orientation on professional development program designs
and pre-cpd accreditation for malapatan districts 1 and 2
1241/04 November 2024

ACTIVITY MATRIX

Time	Activity	Person In-charge/Responsible
7:30 – 8:00	Arrival of the Participants	PMT
8:00 – 8:30	Opening Program Preliminaries Philippine National Anthem Prayer Regional Hymn Sarangani Hymn	AVP
	Opening Remarks	Cecilia P. Duero Principal I Tuyan IS
	Acknowledgment of Participants	Pepin B. Panerio TIC, Alyeng IP School
	Statement of Purpose/Message	Glenda L. Elem PSDS – Malapatan 1 & 2 District
8:30 – 8:40	Overview of the Orientation	Glenda L. Elem PSDS – Malapatan 1 & 2 District
8:40 – 8:50	Pre-test	Participants
8:50 – 10:20	Session 1: PD Program Designs and LR Materials Quality Standards	Jivielyn V. Nalangan Master Teacher I, Lasang ES Rechel L. Lapasaran Master Teacher I, Malapatan NHS
10:20 – 10:30	Health Break	
10:30 – 12:00	Session 2: Monitoring and Evaluation Plan Using Kirkpatrick Training Evaluation Model	Joseph G. Quindala T-III/TIC Rancho ES
12:00 – 1:00	LUNCH BREAK	
1:00 – 2:30	Session 3: Workshop Review and Evaluation on Professional Development Designs and Learning Resources	RS/Participants
2:30 – 2:45	Health Break	
2:45 – 3:45	Session 4: Presentation 1: PD Program Design Quality Standards Presentation 2: LR Program Design Quality Standards	RS/Participants
3:45 – 4:30	Session 5: Requirements and Procedures for PRC Accreditation of PD Programs	Marietta N. Custodio Master Teacher I, Dolores Yatoy Millona IS
4:30 – 5:00	Post Test/Evaluation Closing Program Distribution of Certificates	PMT

BREAKDOWN OF EXPENSES

Batch	No. of Pax	EXPENSES				TOTAL
		Venue	Food/ Snacks (am/pm)	Supplies	Tarpaulin	
1		6000				6, 000.00
	38		500.00			19, 000.00
	38			22.368		849.98
					750.00 (5x6)	750.00
Total						26, 599.98

DETAILED BUDGETARY REQUIREMENTS

Particulars	No. of Pax/unit	No. of days	Cost per pax/unit	Total Cost
Venue (Rental Fee)		1	6000.00 (8 hours)	6, 000.00
Food/ Snacks (am/pm)	38 pax	1	500.00	19, 000.00
Supplies (bottles of ink, bond paper, ballpens, velum)	38 pax	1	22.368	849.98
Tarpaulin	-		750.00 (5x6)	750.00
Total				26, 599.98

PROGRAM MANAGEMENT TEAM

Role	Name	Position
Resource Person	Glenda L. Elem	PSDS, Malapatan 1 and 2
Resource Person	Joseph G. Quindala	T-III/TIC, Resource Person
Resource Person	Jivielyn V. Nalangan	Master Teacher I, Resource Person
Resource Person	Rechel L. Lapasaran	Master Teacher I, Resource Person
Resource Person	Marietta N. Custodio	Master Teacher I, Resource Person
PMT Logistics	Jinel Fermasis Lloyd Canubas April Jane Almoroto	ADAS AO II ADAS
PMT Secretariat	Mary Grace Talino Rosylita Salomon	AO II
M & E Focal	Irish Joy Contridas Kate Ollerie Sunggahid	AO II
Program Host	Angel Mae P. Paler	AO II
Documenter	Mary Grace Amora Janyrn Rio Ocay	AO II

(Enclosure to DM-CID-2024-447)

MALAPATAN 1 DISTRICT PARTICIPANTS

1. Luz T. Berse
2. Gaudencia Briones
3. Leandro Aller
4. Delilah Felisan
5. Hanezel Diamoda
6. Archie Sarmiento
7. Antonio Plantar
8. Pepin Panerio
9. Roger Cervantes
10. Marichu S. Jopson
11. Juvill Omalza
12. Josie Ladica
13. Justine Kyle Imperial
14. Summer Francis Forteza
15. Francis Mae Sarbida
16. Florie Mae Nillas

MALAPATAN 2 DISTRICT PARTICIPANTS

1. Cecilia Duero
2. Beverly Solijon
3. Junjun Tadlongan
4. Junaire Balbino
5. Jennifer Dela Sierra
6. Maribel Alberca
7. Joseph Quindala
8. Maurino Chan Jr.
9. Rommel Balbino
10. Joefrey Simacas
11. Kenneth Carten
12. Ginalyn Barcena
13. Janice Miano
14. Rosylita Salomon
15. Mary Grace Talino
16. Mary Grace Amora
17. Angel Mae Paler
18. Janine Rio Ocay
19. Queenie Rose baldo
20. Lloyd Canubas
21. Irish Joy Contridas
22. Kate Ollerie Sungahid